

BATHURST LIONS FARMERS MARKET

A project of the Lions Club of Bathurst Inc.



MARKET CHARTER

The Lions Club of Bathurst Inc. (Lions) organises the Bathurst Lions Farmers Market on the 4th Saturday of each month at the historic and delightful Bathurst Showground pavilions and grounds.

Lions operate the market through a Market Management Committee (committee) comprised of Lions Club members. The committee will determine eligibility of stallholders, develop and market the Farmers Market, and deal with formal complaints and suggestions.

Lions reserve the right to determine:

- the maximum number stallholders of the market
- the mix of produce represented at the market, the ratio of fresh to value-added producers
- the number and mix of food and drink concession stalls
- variations to the market charter

Values and Limits

The market is for farmers and producers of quality regional produce. Self-propagated plants, seeds, small livestock, organic fertilisers, flowers, and personal care items made from own-grown primary produce are also eligible.

Under no circumstances is any type of craft allowed.

Sale of live animals/birds is not permitted.

The market aims to develop emerging producers, to support established producers, and to promote the value of their products to customers by providing the opportunity for customers to meet and learn directly from the producers.

Priority will be given to growers and producers of fresh seasonal produce and value-added goods in the Central West of NSW, Neighbouring producers may be permitted at the discretion of Lions.

Re-selling or on-selling of any produce is not permitted. Products offered for sale must be made or grown in the region and offered for sale by the person, family member, business colleague, or employee who grew, reared or made it; that is, someone who is directly involved in the production process. (The exception under particular circumstances is local producers selling on behalf of other local producers, but prior permission must be sought).



Application From Stallholders

To participate in the Bathurst Lions Farmers Market, stallholders need to:

1. Read, agree with and sign the Market Charter
2. Hold public liability insurance to the value of \$10 million
3. Meet all relevant food, safety and other regulatory obligations
4. Hold product liability insurance (if applicable)
5. Agree to leave the stall area clean and tidy and contribute to maintaining clean communal areas
6. Inform the committee of any variations to their stall's attendance at the market
7. Agree that their place of production may be inspected to verify authenticity of product
8. Complete the Stallholder Contact Details (initially and subsequently if any details change) and Market Charter, and forward them to the address provided below. *Information provided will be used for attendance approval and for annual review purposes.*

Stallholder Terms and Conditions

All Stalls

1. Products are to be sold by the producer or family member. Any exceptions must be negotiated with the committee.
2. Every stall shall be clearly identified and named and must show high presentation values. The business name must be clearly identified. Seller name tags are encouraged. Stallholders should also display evidence of production, authenticity and integrity.
3. Sample-giving and tasting is encouraged, within food safety limits (see below).
4. Any produce being sold as 'organic' must have, and display, proof of certification.
5. All produce must be clearly labelled and clearly priced. Produce should be offered at fair, market-driven prices that reflect the quality and/or specialty nature of the goods sold.
6. Any second-grade fresh produce must be labelled and priced accordingly.
7. All local, state and federal government regulatory obligations must be met and are the responsibility of the stallholder. This includes cooking, Occupational Health and Safety requirements.
8. Anyone cooking or using heat on the day must carry a fire blanket, and be familiar with fire safety provisions in the venue.
9. Stallholders are to respect and care for the historic showgrounds buildings and surrounds, and must leave stall and communal areas clean, tidy and undamaged.
10. The market is run for the benefit of producers – your full co-operation with the committee and other stallholders is a condition of participation.
11. Written complaints and suggestions will be received by the committee. These will be dealt with in a confidential and discrete manner.
12. When approved for participation, stallholders must on the day pay the appropriate fee(s):
 - \$50 for a stall up to 3 metre frontage. Larger stalls and higher fees are at the discretion of the committee
 - \$10 for table hire (2.4m). This is offered on a limited basis



Value-added Produce

1. Value-added producers should either grow or source their primary ingredients from within the region.
2. The minimum labelling requirement for processed foods is business contact details, best by date, and all ingredients in descending order by volume.
3. Any business providing a value-added and/or processed product must notify the NSW Food Authority, and comply with Bathurst Regional Council requirements.
4. Recycled packaging of any kind cannot be used.
5. Product liability must be current.

Food and Drink Concession Stalls

1. Hot and cold food and drinks offered for sale should be of the highest quality and utilise local produce – if not grown by the seller, then preferably from other stallholders.
2. Stallholders must comply with conditions set by Bathurst Regional Council.
3. Minimum requirements include regular and separate hand and utensil washing facilities, that items are covered and stored 300mm off the ground, that surfaces are clean and protected from infestation, that rubbish and waste is clearly separated from preparation and service areas.
4. Suitable temperature control applies to cream, custard, and raw meat products. Use thermometers to check the 60 degrees C (hot) and 5 degrees C (cold) requirements.
5. The sale of pre-cooked chicken or rice is not permitted.

On The Day

1. Stallholders are responsible for bringing their own equipment, for setting up, and for leaving the site and communal areas clean and tidy.
2. Stallholders must set up and be ready to trade comfortably before the advertised market starting time (currently 8am). Stall sites cannot be kept for latecomers and repeated late arrival will result in cancellation of stall registration.
3. Vehicles must all be in place or off-site within half an hour (currently 7:30am) of the market start time. Care is to be taken at all times when driving within the site. Vehicles may re-enter the site after 12 noon.
4. Stalls may not be packed up prior to the end of advertised trading (currently 12 noon), without the permission of the committee representative on site.
5. The committee will do their best to maintain regular stall sites but cannot guarantee same. Please register your intention to attend in advance and advise the committee if you are unable to attend any month.
6. The committee has the right to uphold the Market Charter and request that any items in breach be withdrawn from sale or any non-compliant stall be requested to leave or alter their product offering.
7. Failure to abide by any of these conditions will result in your exclusion as a market stallholder.

Bathurst Lions Farmers Market – Market Charter



On behalf of (*name of stall*)

I agree to abide by the Bathurst Lions Farmers Market Charter.

Signed:

Name: (please print)

Witness Signature:

Witness Name: (please print)

Date:

Attachment Checklist

1. Insurance

- Public Liability Insurance policy (attach copy)
- Product Liability Insurance – if applicable (attach copy)

2. Compliance with government regulations – where applicable (attach evidence/circle)

- Local Government –
Food Safety Plan / Temporary Food Premises Code / Food Vending Vehicles
- State Government -
NSW Food Authority Notification / Food Labelling /
Organic/Biodynamic Certification

Please sign and return this Form and all applicable attachments and the Stallholder Contact Details form to:

Market Committee
Bathurst Lions Farmers Market
P.O. Box 200
Bathurst NSW 2795